

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

January 6, 2010

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, January 6, 2010, 7:00 p.m. at the Campbell County Courthouse located at 8352 East Main Street, Alexandria, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE:
STEVE PENDERY

COUNTY COMMISSIONERS:
DAVID OTTO
KENNETH RECHTIN
MARK HAYDEN

Robert Horine	County Administrator
Melissa Williams	Director of Administration
Jim Daley	County Attorney
Jim Seibert	Fiscal Director
Paula Spicer	Fiscal Court Clerk
Chief Keith Hill	Campbell County Police Department
William Turner	Office of Emergency Management Director
Jack Snodgrass	County Clerk

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the special Fiscal Court Meeting held on December 16, 2009 were presented. Motion was made by Commissioner Otto, seconded by Commissioner Rechtin, to approve the minutes. All voted "AYE" and the motion passed unanimously.

Judge Pendery invited members of the audience to address the Fiscal Court. J. R. Roth stated that he appreciated getting additional information on the items on the agenda; there were no attachments, but there was a description. This is a step in the right direction toward transparency.

Vickie Henderson, Director of the Children's Advocacy Center, addressed the Fiscal Court on the mission and activities of the Children's Advocacy Center. Originally located in Bellevue, the Center moved to a new facility in Florence in 2009. The Center specializes in conducting

forensic interviews of children who are victims of abuse or who have been witnesses to crimes. They are part of a multidisciplinary team approach to investigations which includes police departments, Cabinet for Health and Family Services, County Attorney, Commonwealth Attorney, mental health professionals, victims' advocates and specially trained doctors. Their goal is to minimize the trauma to the child by reducing the number of interviews, allowing investigators to observe interviews in addition to recording them. In 2009, the Center interviewed 73 children from Campbell County. They also provide follow up and support services to the children, their families and care-givers. Ms. Henderson expressed her appreciation for the financial support from Campbell County. The State designates one agency of this type in each area development district, and they are the agency designated to serve Northern Kentucky. She explained that the Center receives funding from various sources and grants to meet its \$450,000 annual budget. They missed the application deadline for United Way, but plan to apply for funding next year. Ms. Henderson believes that getting a good solid interview is the best way to increase successful prosecution of abuse cases. Chief Keith Hill advised that every police chief in Campbell County has signed an agreement providing that the Children's Advocacy Center will be used for interviewing victims; their interviewing skills result in stronger evidence for use in prosecution. Ms. Henderson stated that they do not assume that a child has been abused; rather, their job is to determine if there was abuse. She explained some of the things that they look for to make that determination. Ms. Henderson again thanked the Fiscal Court for their support. The members of the Fiscal Court thanked her for her presentation and for her dedication to children in Northern Kentucky.

Melissa Williams presented old business beginning with a second reading of an ordinance. Ordinance O-13-09 was read by title and a summary given. O-13-09 amends Section 34.02 of the Campbell County Code of Ordinances entitled "Places Where Lighted Smoking Materials Prohibited" to change the address of the Campbell County Fiscal Court Building to 1098 Monmouth Street, Newport, Kentucky. This amendment was necessary to reflect the new address of the Fiscal Court Administration Building. Commissioner Rechtin made a motion to adopt O-13-09, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

Ordinance O-14-09 was given a second reading by title and summary. O-14-09 amends Section 34.15 of the Campbell County Code of Ordinances entitled "Access To and Use of Public Records" to change the address of the Campbell County Fiscal Court Building to 1098 Monmouth Street, Newport, Kentucky, and to make miscellaneous grammatical corrections. This amendment changes the address of the Fiscal Court Building for purposes of inspection of public records. Commissioner Rechtin made a motion to adopt O-14-09, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

Ms. Williams presented new business beginning with Resolution R-01-10 which was read by title and summary given. R-01-10 authorizes the appointment of William Ray Turner as the National Incident management System (NIMS) Point of Contact for Campbell County, Kentucky. The County is required to designate a Point of Contact to be in compliance with Homeland Security Presidential Directive-5. Ken Knipper was the County's previous Point of Contact. Commissioner Rechtin made a motion to adopt R-01-10, seconded by Judge Pendery.

Resolution R-02-10 was read by title and summary given. R-02-10 authorizes payment of a claim payable from the Community Development Block Grant for the Campbell County Homebuyer Program. This resolution authorizes the release of \$40,000 to fund the mortgage on the 24th and final home sold under this program. The property is located at 237 West Eighth Street in Newport. Commissioner Otto made a motion to adopt R-02-10, seconded by Commissioner Rechtin. All voted "AYE" and the motion passed.

Ms. Williams explained that the next two items relate to updates to the Police Policy and Procedure Manual. Resolution R-05-10 was read by title and summary given. R-05-10 adopts a revision to Chapter 7E of the Campbell County Police Policy and Procedure Manual. This amendment addresses investigation of traffic accidents. Commissioner Rechtin made a motion to adopt R-05-10, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Resolution R-06-10 was read by title and summary given. R-06-10 adopts a revision to Chapter 9B of the Campbell County Police Policy and Procedure Manual. This amendment addresses how case numbers are assigned to accident reports. Commissioner Rechtin made a motion to adopt R-06-10, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

Ms. Williams then requested a motion to authorize a step-in-grade increase for Mark Wilke from Patrolman Grade 3 to Patrolman Grade 4 in accordance with the FOP Working Agreement. Patrolman Wilke was hired under the lateral entry program on January 6, 2008 with five years experience. He has completed two years of service which makes him eligible for a step-in-grade and salary adjustment from Grade 11C to Grade 12A. Motion was made by Judge Pendery, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

A motion was requested to authorize the Campbell County Police Merit Board to establish a new eligibility list for Police Officers. Motion was made by Judge Pendery, seconded by Commissioner Otto. Commissioner Hayden asked why a new eligibility list is needed. Chief Keith Hill replied that eligibility lists are good for two years, and the current one expires this month. Kentucky Revised Statutes provide that police officers can only be hired from an eligibility list created by the merit board. Candidates on the new eligibility list will primarily be people who have no police experience. There are probably 2-5 people left on the current eligibility list. Judge Pendery stated that the Merit Board exists to insulate hiring practices from politics. Chief Hill explained that applicants must successfully pass a written test and interview by the Merit Board in order to be placed on the eligibility list. Candidates must also pass a physical fitness test. All voted "AYE" and the motion passed.

Commissioners Otto and Hayden wished everyone a Happy New Year.

Judge Pendery announced that the Christmas tree recycling program will operate through January 15, 2010. He named the 10 locations where trees can be dropped-off.

Judge Pendery announced that the Fiscal Court will have some special guests at its next meeting. They can not be there at the regular meeting time of 5:30 p.m., so he requested that the meeting of January 20, 2010 be changed to 7:00 p.m. Motion was made by Commissioner Otto, seconded by Commissioner Rechtin. All voted "AYE" and the motion passed.

Jim Seibert began his report with Resolution R-03-10 which was read by title and summary given. R-03-10 approves the County Sheriff's Budget as submitted for calendar year 2010. Commissioner Otto made a motion to adopt R-03-10, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

Resolution R-04-10 was read by title and summary given. R-04-10 approves the County Clerk's budget as submitted for calendar year 2010. Judge Pendery made a motion to adopt R-04-10, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

A motion was requested to authorize the Judge/Executive to execute an Executive Order approving \$3,000.00 in miscellaneous office expenses for the Campbell County Clerk. Motion was made by Commissioner Rehtin, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

A motion was requested to acknowledge the acceptance of bonds for appointed and elected officials for 2010. Motion was made by Commissioner Rehtin, seconded by Judge Pendery. All voted "AYE" and the motion passed.

A motion was requested to approve the budget transfers as presented for January 6, 2010. These transfers are for bank charges for a total of \$200. Motion was made by Commissioner Rehtin, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Mr. Seibert then requested a motion to approve the claims and supplemental claim as presented for January 6, 2010. County Attorney James Daley stated that he has reviewed the claims and all appear appropriate. Motion was made by Commissioner Otto, seconded by Commissioner Hayden. Commissioner Hayden asked about the payment of \$17,875 to Impact Services. Mr. Siebert explained that the payment was for the additional asbestos abatement at 1010 Monmouth Street. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Rehtin made a motion to adjourn, seconded by Judge Pendery. All voted "AYE" and the meeting adjourned at 7:45 p.m.

Attachments:

Ordinance O-13-09	Amend Campbell County Code of Ordinances Section 34.02
Ordinance O-14-09	Amend Campbell County Code of Ordinances Section 34.15
Resolution R-01-10	Point of Contact for National Incident Management System
Resolution R-02-10	Payment of Homebuyer Program Claim
Resolution R-05-10	Amend Chapter 7E of Police Policy & Procedure Manual
Resolution R-06-10	Amend Chapter 9B of Police Policy & Procedure Manual
Resolution R-03-10	Approve the Campbell County Sheriff's 2010 Budget
Resolution R-04-10	Approve the Campbell County Clerk's 2010 Budget
Transfers of January 6, 2010	
Claims and Supplemental Claim of January 6, 2010	

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer
Fiscal Court Clerk